

**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 16  
BOARD OF DIRECTORS**

**DATE:** WEDNESDAY, JANUARY 9, 2008  
**PLACE:** HALL-DALE ELEMENTARY SCHOOL LIBRARY  
**TIME:** 5:30 PM

**PRESENT:** Chair Michaela Loisel, Vice-Chair Linda Leet, Director Tom Austin, Director Jon Lambert, Director Dan Shagoury and Student Rep. Dylan Sirois

**MEMBER(S) ABSENT:** Director Laura Harper, Dresden Rep. Gary Getchell

**ALSO PRESENT:** Donald Siviski, Secretary [Superintendent of Schools]  
Christine Chamberlain, HDES, Principal  
Steven Lavoie, HDMS, Principal  
Stephen MacDougall, HDHS, Principal  
Brenda Joseph, Director of Special Education  
Gordon Murray, Director of Buildings and Grounds  
John Armentrout, Director of Information Technology  
Tim Johnson, HDHS, Athletic Director  
Tim Soule, HDMS, Athletic Director

**GUEST(S):** None

**1.0 ROLL CALL/DECLARATION OF A QUORUM**

Chair Michaela Loisel declared a quorum present and called the meeting to order at 5:30 PM.

**2.0 ACTION ON MINUTES OF REGULAR BOARD MEETING OF DECEMBER 5, 2007**

Director Dan Shagoury **motioned** acceptance of the minutes of the regular Board of Directors meeting of December 5, 2007. Director Tom Austin **seconded** the motion, **voted in favor 5-0.**

**3.0 ADJUSTMENT(S) TO AGENDA**

Move Item 6.6 to 8.6

Move 6.3 to 4.3

Add 6.7 – Request for Elementary School field trip

**4.0 PUBLIC COMMENT**

4.1 Commendation for Jon Lambert

Chair Michaela Loisel presented a commemorative plaque to Jon Lambert for his leadership while he served as Chair of the MSAD #16 Board of Directors.

4.2 Public Comment of Agenda Items

There was no public comment.

4.3 Athletic Directors: Program Update – Tim Johnson and Tim Soule

Middle School Athletic Director Tim Soule updated the Board on participation levels for athletic teams over the last year stating that about 50% of the student body is/was involved in team sports each trimester.

High School Athletic Director Tim Johnson thanked the Board for capital improvements completed over the summer (lighting, bleachers) for reasons of safety and convenience. The multi-purpose field completed last fall will also serve to meet the needs of many

teams and programs. Participation has also been impressive on all teams especially track, cross country and tennis. Mr. Johnson also cited Hall-Dale's growth in the Team Sportsmanship area with many teams earning a 1<sup>st</sup> or 2<sup>nd</sup> place position in the conference.

Board members acknowledged their work and commended them for helping fans learn how to conduct themselves properly at school sponsored events. Appreciation was extended to both AD's for their work with kids and the Hall-Dale community.

## 5.0 OLD BUSINESS

- 5.1 Update on Consolidation
  - Finance – Tom Austin
  - Public Education / Relations – Michaela Loisel
  - Reflections RPC – Gary Getchell

Director Tom Austin and Chair Michaela Loisel updated the Board on progress made by the Regional Planning Committee in completing a reorganization plan to form a Regional School Unit.

## 6.0 NEW BUSINESS

- 6.1 Resignation(s) and Retirement  
Director Jon Lambert **motioned** to accept the resignations of Mike Walley and Dennis Monroe. Director Dan Shagoury **seconded** the motion, **voted in favor unanimously.**
- 6.2 Nomination(s)  
None
- 6.3 Athletic Directors: Program Update – Tim Johnson and Tim Soule  
Moved to 4.3.
- 6.4 School Calendar FY'09  
Director Dan Shagoury **motioned** to accept the School Year Calendar for FY'09. Director Linda Leet **seconded** the motion, **voted in favor unanimously.**
- 6.5 Proposed Subsidy Adjustments '09  
A proposed subsidy reduction chart was reviewed by the Board. It appears that the reductions equal the anticipated LD1 increase of the state's 55% share of EPS education cost.  
  
Additionally, penalties for not agreeing to regionalize were computed and shared with the Board. It appears that a \$200,000 reduction in subsidy will be realized.
- 6.6 Executive Session 1 MRS § 405 (6)(D) – Labor Contract Negotiations  
Moved to 8.6.
- 6.7 5<sup>th</sup> Grade Field Trip to Boston Museum of Science  
Director Dan Shagoury **motioned** to accept the proposal for the 5<sup>th</sup> grade to visit the Boston Museum of Science. Director Jon Lambert **seconded** the motion, **voted in favor unanimously.**

## 7.0 COMMITTEE REPORTS

### 7.1 Inter District Relations Committees

- 7.1a. Dresden – no report
- 7.1b. Chelsea – no report

### 7.2 Wellness Committee – 1/3/08

The Superintendent briefed the Board on the most recent Wellness Committee meeting and activities planned for February.

A Sugar-Out Day is being planned by School Lunch staff as well as curriculum material being distributed to teachers.

A 5-2-1-0 follow up activity which encourages 5 servings of fruit/vegetables, up to 2 hour of screen viewing, at least 1 hour of exercise and 0 sugar foods (soda, sweets, etc.) per day. Students in K-5 will be involved in a poster contest, students in 6-8 will be challenged with a T-shirt design contest and students in 9-12 during Winter Carnival will compete in a film creating challenge.

### 7.3 RPC Meeting – 12/10/ 07 and 12/20/07

KIDS RSU: Monmouth Richmond Dresden Hallowell Farmingdale

December 10, 2007 5:30

Hall-Dale Elementary School Computer Room

PRESENT: Chair O’Neil LaPlante, Nancy Jodoin, Mary Gleason, Doug Ludewig, Gary Getchell, John Armentrout, Michaela Loisel, Dan Shagoury (Alt.) and Vice-Chair Mike Rogers

ABSENT: Jim Grandahl, Tom Austin, Nadine Barnard, Doug Averill, John Ottum, Seth Goodall and Cindy McPherson

ALSO ATTENDING: Rick Cote, Martha Witham, Mike Burnham and Don Siviski

#### 1.0 CALL TO ORDER

RPC Chair O’Neil LaPlante called the meeting to order at 5:34 p.m.

#### 2.0 ACTION ON MINUTES

Michaela Loisel **motioned** to accept of minutes of the RPC meeting of 11/27/07. Mary Gleason **seconded** the motion, **voted in favor unanimously.**

#### 3.0 ADJUSTMENT(S) TO AGENDA

None

#### 4.0 PUBLIC COMMENT

Gary Getchell informed the RPC that Sherry Moody will become the Dresden School Board representative and that he will become the alternate effective 12/20/07 per action of the Dresden School Committee.

#### 5.0 OLD BUSINESS

- 5.1 The KIDS RSU plan to regionalize was submitted on November 28, 2007 and additional data was delivered to the DOE on December 5, 2007 supporting the cover sheet summary.

John Armentrout demonstrated various aspects of the web-site and articulated how a separate site could be created by securing a specific web-site address. Vice-Chair Mike Rogers **motioned** to authorize John

- 5.3 Armentrout to pursue the separate site for a KIDS-RSU web-site. Doug Ludewig **seconded** the motion, **voted in favor unanimously**.

## 6.0 NEW BUSINESS

- 6.1 Approval of 3A6 and 3A8

Dan Shagoury **motioned** to accept the finance data items 3A6 and 3A8 of the regionalization plan. Michaela Loisel **seconded** the motion, **voted in favor unanimously**.

- 6.2 January 16<sup>th</sup> Public Meeting

Nancy Jodoin reported that the PE/R Committee decided to build upon the previous slide presentation with a definition or abbreviation explanation, contact information (RPC members) and benefits to consolidation slides. Name tags will be issued to RPC members so the public can more easily identify / approach committee members with questions or concerns.

- 6.3 Draft Publication to Communities

The PE/R Committee reported that at their December 20<sup>th</sup> meeting a draft document will be prepared for RPC review. The expected date of mailing is anticipated after the holidays (1<sup>st</sup> week of January).

- 6.4 Benefits of Consolidation for Teaching and Learning

Mike Burnham reported that principals at each level have been meeting to discuss future possibilities of improved programming. The next meeting of the high school principals is scheduled for January 15<sup>th</sup>.

Gary Getchell requested the group to consider all possibilities not necessarily probabilities.

## 7.0 COMMITTEE REPORT(S)

- 7.1 Finance Committee

A draft computation of the reductions in subsidy expected for FY09 and the proposed penalties for FY10 if citizens fail to approve an RSU was distributed to the committee. These computations represent a “ballpark” scenario of what to expect since property values and student populations will affect the actual numbers.

- 7.2 Buildings and Grounds Committee

Rick Cote reported that the committee toured the Dresden facility on November 28<sup>th</sup> and discussed formulas that could be used to determine

transferred acreage to the RSU. Only the Hall-Dale facilities need to be toured. The committee has also requested tax maps/plot plans for each site.

### 7.3 Public Education/Relations Committee

The Public Education/Relations Committee met prior to the RPC meeting and requested that they receive any and all publications from each town so that the information can be filed and referenced for future needs.

Frequently asked questions and contact information from each RPC member was requested for use on the web-site and at the public meetings.

### 7.4 Collective Bargaining Workshop – 11/30/07

Gary Getchell reported on the Drummond, Woodsum Conference attended by four members of the KIDS-RSU. He compiled various similarities and differences that exist in current contracts for use by negotiating teams in the three districts negotiating this spring.

## 8.0 CHAIR AND VICE-CHAIR REPORT

Chair O'Neil LaPlante cited the RPC's work to date and the energy devoted to the effort. Given the petition drive to repeal and the economic forecast of the state finances, consolidating districts should not expect any additional financial assistance. Our efforts need to shift to areas "yet to be addressed" and "required" in the plan. A cost sharing consideration may include a common 104% of EPS with any additional % becoming the sole responsibility of the individual community.

## 9.0 FUTURE AGENDA ITEM(S)

PE/R will present a draft publication.  
Future meetings for January should be posted.  
Cost sharing discussions will be initiated.  
Celebration of progress to date.

## 10.0 ADJOURNMENT

Vice-Chair Mike Rogers **motioned** to adjourn the meeting at 6:55 p.m. Gary Getchell **seconded** the motion, **voted in favor unanimously**.

NOTES FROM THE REGIONAL PLANNING COMMITTEE MEETING  
KIDS RSU: Monmouth Richmond Dresden Hallowell Farmingdale  
December 20, 2007 5:30  
Hall-Dale Elementary School Computer Room

PRESENT: Chair O'Neil LaPlante, Mary Gleason, Seth Goodall, Tom Austin, John Armentrout, Martha Witham and Don Siviski

ABSENT: Doug Ludewig, Gary Getchell, Michaela Loisel, Vice-Chair Mike Rogers, Nancy Jodoin, Jim Grandahl, Nadine Barnard, Doug Averill, John Ottum and Cindy McPherson

Chair O'Neil LaPlante called the discussion group to order at 5:35 p.m. The following is a collection of notes that capture the extent of discussion at the last RPC meeting. Because the meeting lacked a quorum they are discussion notes only and not official minutes yet represent a snapshot of the evenings work.

Mary shared a flier prepared for the Dresden Public meeting.

John shared two web site names that may be available to the RSU. Both are owned by other organizations.

Suggested meetings for the RPC over the next three months (Thereafter a plan approval and referendum voting protocol is necessitated.):

Jan 3  
Jan 14  
Jan 16 Dresden Public Meeting  
Jan 29  
Feb 13 RPC meeting before Farmingdale meeting  
Feb 26  
Mar 6  
Mar 12 RPC meeting before Richmond meeting  
Mar 18  
Mar 24-28 Completed plans to the boards  
Apr 2 Plans to DOE  
Apr 15 Plans returned from DOE  
Apr 16 RPC and Joint Bd mtg to adjust non-compliant topics  
Apr 17 submit Plan to DOE  
Apr 30-May1 Plan returned from DOE  
May 5-9 Boards sign warrant and serve to officials for Referendum 6/10  
May 12-16 Select/Council Sign Warrant (for 6/10 Ref  
May 19-23 Post Public Hearings on Ref (at least 7 days before hearing)  
May 27-June 3 Conduct Public Hearings 5 towns (at least 7 days before Ref Vote)  
June 10th Ref on Consolidation/Regionalization  
June 11th Clerks return results of Vote 24 hours  
June 12 SAU's in KIDS RSU each conduct Special Bd meeting to enter results into the record and determine in proposal passed or defeated; notify DOE of results

The Dec 1st Plan report card was discussed and assignments given to create recommendations for future RPC action

1. Completed
2. Completed
3. Completed
4. Completed
5. Real and personal property (Seth)
6. Completed - agreement? Articulate assumptions included (Don)
7. Contracts - Supts - Names A (Supts), B (Done,) C other contracts (Supts).
8. Completed - Agreement? Articulate assumptions included (Don)

9. Budget and policy transition- Don, Muffy \$15 / student in CO acct for RSU; Policy rec to be separate until merged by RSU (80% similarity predicted)
10. Document Minutes (Done/ongoing)
11. What if one or more don't "Plan B" > 51% population and fiscal capacity
12. Estimate of Cost Savings (See 13 a)
13.
  - a. Reorg Admin, Trans, Blding Maint, SPED (later Jan; savings realized over time)
  - b. Cost Sharing - Idea #1 Establish parity of expectations; Idea #2 Compare % of total for FY 09 and keep @ for FY 10, adjust to similar overage EPS across all towns yr 2, realize some efficiency by yr 3
  - c. Election of BoD RSU - Statute (Seth)
  - d. Tuition Contract and Choice - Talk to Dresden and recommend choice within RSU after 2014 (Discuss at later meeting)
  - e. Claims and Insurance - Check with Bus Man - Supt.
  - f. Vote to submit plan to commissioner (Done)
  - g. RUS w/ < 2500 (Done since Plan approved for 2450)
 Other. Collaborative Agreements with other RSU's (Done)
14. RPC - provide completed plan to Bd, Bd to DOE

The meeting adjourned at 7:30.

7.4

Policy and Personnel Committee – 12/12/07

Central Office, December 12, 2007 11:00 AM

Present: Committee Chair Laura Harper, Director Jon Lambert and Superintendent Donald Siviski

1. The Committee reviewed Article XVIII of the Hall-Dale Teachers Association Collective Bargaining Agreement to assess agreed upon reimbursement language. Since specific language doesn't exist for National Board Certification expense reimbursement and the Committee wishes to encourage attainment of this status they recommend that under the Management Rights Article the following practice be adopted. 50% reimbursement of the \$1250 be made after application fees have been submitted and the remaining 50% of the \$1250 be made upon successful completion of the program and attainment of certification (NBPTS).
2. Compiling a Policy Manual for the seamless transition of rules/regulations and practices from the four school districts into a single Regional School Unit was discussed. Such a task will be essential to ensure the consistent management of the new district with prior practices in the old districts or changes in said practices be known to all involved.
3. Three proposed staffing changes were shared with the Committee and included:
  - One Principal for grades 6-12 with two .8 Assistant Principals (one for grade 6-9 and another for grades 10-12).
  - Middle School Unified Arts Team and a grade level team will experience a reduction of staff due to a drop in enrollment.

- Foreign Language staff currently serving 3-8 will be assigned to 1-8. Amity will be eliminated in favor of a curriculum based experience from certified teachers.

The meeting adjourned at 11:50 p.m.

- 7.5 Board Finance Workshop – 12/18/07  
At the Board Finance Workshop Directors Laura Harper and Michaela Loisel reviewed the 1<sup>st</sup> draft of budget construction for FY'09. While revenue is still unknown in regard to subsidy it appears that expenditures can be maintained at current levels.

## 8.0 SUPERINTENDENT'S REPORT

- 8.1 Resignation(s)  
None
- 8.2 New Hires, Transfers, Newly Appointed Personnel  
None
- 8.3 SST w/Refreshments 5:30 – 1/16/08  
Board members were invited to join the Studying Skillful Teaching class for dinner on January 16<sup>th</sup> at 5:30 in the Hall-Dale Elementary School computer room to congratulate them on the completion of the course.
- 8.4 Dresden Public Meeting – January 16, 2008
- 8.5 January Calendar of Board Events, Enrollment and Financial Report  
A budget/negotiations workshop was planned for the Board on Wednesday, January 30<sup>th</sup>. Administrators will be invited to attend. The workshop location is changed to the Elementary School.  
A letter of concern regarding the condition of service received from a current vendor was requested.
- 8.6 Executive Session 1 MRSA § 405 (6)(D) – Labor Contract Negotiations  
Vice-Chair Linda Leet **motioned** to enter into Executive Session to discuss Labor Contract Negotiations 1 MRSA § 405 (6)(D). Director Dan Shagoury **seconded** the motion, **voted in favor unanimously at 6:20 p.m.**  
Chair Michaela Loisel declared the Board out of Executive Session at 6:40 p.m.  
No action was taken

## 9.0 ITEMS FOR FUTURE MEETINGS

### 10.0 ADJOURNMENT

Vice-Chair Linda Leet **motioned** to adjourn the meeting at 6:45 PM. Director Tom Austin **seconded** the motion, **voted in favor unanimously.**

Respectfully Submitted,

Donald L. Siviski  
Superintendent of Schools

DLS/src