

**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 16
BOARD OF DIRECTORS**

DATE: WEDNESDAY, MAY 7, 2008

PLACE: HALL-DALE ELEMENTARY SCHOOL LIBRARY

TIME: 5:30 PM

PRESENT: Chair Michaela Loisel, Director Laura Harper, Director Pam Longfellow,
Director Dan Shagoury, Dresden Director Gary Getchell and Student Rep. Dylan
Sirois

MEMBER(S) ABSENT: Vice-Chair Linda Leet, Director Jon Lambert and Chelsea Board Rep.
Adelaide Chapman

ALSO PRESENT: Donald Siviski, Secretary [Superintendent of Schools]
Christine Chamberlain, HDES, Principal
Steven Lavoie, HDMS, Principal
Steve MacDougall, HDHS, Principal
Brenda Joseph, Director of Special Education
Gordon Murray, Director of Buildings and Grounds
John Armentrout, Director of IT

GUEST(S): None

1.0 ROLL CALL/DECLARATION OF A QUORUM

Chair Michaela Loisel declared a quorum present and called the meeting to order at 5:33 PM.

**2.0 ACTION ON MINUTES OF REGULAR BOARD MEETING OF APRIL 2, 2008, THE
SPECIAL BOARD MEETING OF APRIL 14, 2008 AND THE DISTRICT BUDGET
MEETING OF APRIL 29, 2008**

Director Dan Shagoury **motioned** acceptance of the minutes of the regular Board of Directors meeting of April 2, 2008, the Special Board Meeting of April 14, 2008 and the District Budget Meeting of April 29, 2008. Director Laura Harper **seconded** the motion, **voted in favor 4-0.**

3.0 ADJUSTMENT(S) TO AGENDA

Move 6.4 to 4.2
Move 6.8 to 8.4
Add Item to Bids – 6.5b.

4.0 PUBLIC COMMENT

- 4.1 Public Comment of Published Agenda Items
- 4.2 Science Field Trip to Costa Rica in April 2009 – Elizabeth Cieslinski
Director Dan Shagoury **motioned** to approve the Science Field Trip to Costa Rica. Director Pam Longfellow **seconded** the motion, **voted in favor 4-0.**

5.0 OLD BUSINESS

- 5.1 Approval of 2nd Reading Policy
- ADC – Tobacco Use and Possession
Director Dan Shagoury **motioned** to approve the second reading of policy ADC – Tobacco Use and Possession. Director Laura Harper **seconded** the motion, **voted in favor 4.0.**

6.0 NEW BUSINESS

6.1 Resignation(s) and Retirement
None

6.2 Nomination(s)
None.

6.3 Nomination for Probationary 2 to Continuing Contract Teachers

Director Laura Harper **motioned** to approve the Superintendent's nomination to move the following teachers from Probationary 2 contract to Continuing contract in the upcoming 08-09 school year.

- Rebecca Dow, HDES, 40% Art Teacher
- Lori Albert, HDHS, Math Teacher
- Donald Ferrara, 20% Social Studies Teacher

Director Pam Longfellow **seconded** the motion, **voted in favor 4-0.**

6.4 Science Field Trip to Costa Rica in April 2009
Moved to 4.2

6.5 Awarding of Bids

a. Snow and Sand Removal Bid

Director Dan Shagoury **moved** to approve the Buildings and Grounds Committee's recommendation to award the Snow and Sand Removal contract to GrayBar, Inc. Director Laura Harper **seconded** the motion, **voted in favor 3-0**, Pam Longfellow abstained.

b. HS Science Classrooms Modifications Bid

Director Laura Harper **moved** to approve the recommendation to award the contract for modifications to the HS Science Classrooms to Ganneston Construction Corp. Director Dan Shagoury **seconded** the motion, **voted in favor 4-0.**

6.6 June Board Meeting date to June 11th
Director Laura Harper **moved** to approve moving the June regular board meeting to June 11th. Director Dan Shagoury **seconded** the motion, **voted in favor 4-0.**

6.7 Budget Validation Referendum Results

Director Dan Shagoury **motioned**

That the Computation and Declaration for Votes dated May 2, 2008 [Farmingdale = 50 yes / 9 no; Hallowell = 130 yes / 15 no] hereto be and it is hereby approved.

That the Computation and Declaration of Votes [180 yes / 24 no] be entered upon the records of the District.

That a copy of the Computation and Declaration of Votes be sent to each of the town clerks within the District.

Director Laura Harper **seconded** the motion, **voted in favor 4-0.**

6.8 Executive Session [1 MRSA § 405 (6)(D)] – Negotiations
Moved to 8.4

6.9 Regionalization Referendum Warrant June 10th
Director Laura Harper **motioned**

That the warrant and notice of election presented to the meeting be and is hereby approved and that a District meeting referendum be and is hereby called for June 10, 2008 for the purpose of approving the administrative reorganization plan to reorganize the Richmond School Department, Dresden School Department, Monmouth School Department and Maine School Administrative District No. 16 as described therein.

That the notice presented to the meeting be and is hereby approved for the purpose of notifying the district voters of the public hearing schedule for the administrative reorganization plan to reorganize the Richmond School Department, Dresden School Department, Monmouth School Department and Maine School Administrative District No. 16 as provided therein.

Director Pam Longfellow **seconded** the motion, **voted in favor 4-0.**

7.0 COMMITTEE REPORTS

7.1 Inter District Relations Committees

7.1a Dresden School Committee Report – Gary Getchell
Gary Getchell reported that the Dresden School Committee
- has two openings and no candidates;
- negotiations began on Tuesday with the Teachers' Association;
- Special Education Collaborative discussed at length and approved;
- budget mailing has been prepared and budget meeting planned in June;
- contract with Cyr Transportation was signed.

7.1b Chelsea School Committee Report – Adelaide Chapman
No report

7.2 Regional Planning Committee Update
RSU Public Meeting for Farmingdale and Hallowell – 4/9/08
RPC Meetings – 3/31/08, 4/15/08 and 4/30/08

RSU Public Meeting for Farmingdale and Hallowell April 9, 2008 - 7:00 P.M. Hall-Dale High School Theater

1. The meeting was called to order by Michaela Loisel at 7:05 p.m.
2. Attendees:
 - RPC members 10
 - Community 15
3. Michaela Loisel welcomed the people attending.
4. RPC members were introduced.
5. "Did You Know" video was shown.
6. Chairperson O'Neil LaPlante gave an overview. Following topics were touched:
 - a. Formation of RSU
 - b. Cost saving fallacy – cost maintenance

- c. Review of RSU Committees
- d. No closures of schools
- e. Goals and aims of RPC
- f. Discussion of handout

7. Questions asked:

- a. Will there be a chance for a student representative to be on the Board?
- b. How will taxes be determined? Property valuation?
- c. Will taxes be determined by actual students from Towns?
- d. Do you know where the cuts will be in Central Office?
- e. How will an administrator do all the workload?
- f. How will Special Services be affected?
- g. What are the duties of school coordinators?
- h. Will there be school choice for elementary? Middle school? High school?
- i. How will the School Board be formed and what terms?
- j. How will they centralize accounting? Centralize technology?
- k. What is the anticipated budget for next year?
- l. Will there be a 4-year-old program in Dresden?
- m. How will the Transition Committee be formed and what will their duties be?
- n. Will there be more communication or meetings?

8. The meeting adjourned at 8:40pm.

Respectfully Submitted,
Rick Cote, Dresden Superintendent of Schools

KIDS Kennebec Intra-District Schools
March 31, 2008 5:30 P.M. Hall-Dale Elementary School

Present: Chair O'Neil LaPlante, Vice-Chairman Mike Rogers, Jim Grandahl, David Lyal (Alt.), Cindy McPherson, Mary Gleason, Michael Loisel, Gary Getchell (Alt.) and Rick Howard (Alt.)

Absent: Seth Goodall, Nancy Jodoin, John Ottum, Sherry Moody, Don Averill, Doug Ludewig, Tom Austin, Nadine Barnard and John Armentrout

Also attending: Leon Duff, Steve Philbrook, Patty Bodge, Rick Cote, Mike Burnham, Martha Witham and Don Siviski

1. Chairman O'Neil LaPlante declared a quorum and called the meeting to order at 5:36 P.M.
2. Vice-Chairman Mike Rogers **motioned** to approve the minutes of the KIDS-RPC meeting of 3/12/08. David Lyal **seconded** the motion, **voted in favor unanimously.**
3. Adjustments to Agenda
None
4. Public Comment on Agenda Items
None
5. New Business
 - 5.1 All four SAU's voted to approve the Plan as presented. Minutes from each meeting were received and included in the application to DOE (Dresden 3/25, Richmond 3/26, MSAD #16 3/26 and Monmouth 3/19).

- 5.2 The Plan was submitted to the DOE 3/28/08.
- 5.3 A preliminary legal review of the Plan has yielded some minor/clerical and clarifying suggestions. The Plan will be forwarded to the RPC when completed.
- 5.4 The RPC reviewed the multiple scenarios generated to produce a projected budget and individual community share. A single projected budget scenario was recommended at \$26,000,000 with a population of 2350.
- 6. Old Business
 - 6.1 Proposed budgets for next year were totaled and determined to contain \$1,000,000 overlap in tuition funds/payments for Dresden 6-12 students at Hall-Dale.
 - 6.2/6.3 The RPC recommended that the management infrastructure be reviewed by the Transition Team and a cost savings scenario be developed.
 - 6.4 Legislative changes to the consolidation law are not progressing very well and no clear insight for resolution is predicted.
 - 6.5 RPC members were reminded and encouraged to attend the April 9th Public Meeting at Hall-Dale High School theater for the town of Farmingdale and city of Hallowell.
 - 6.6 Future meetings of the RPC were determined to be scheduled on April 15th at 5:30 and pending legal interpretation and DOE review may need to include Board members. Once such analyses are reviewed a decision will be made whether or not to conduct a Joint Board meeting.
 - 6.7 The Committee reviewed the active and passive membership of the RPC and will seek to replace inactive members with representatives who will participate regularly.
 - 6.8 Preparation for Public Hearings prior to the June 10th referendum vote needs to be made soon so that dates can be reserved. Monmouth and Hall-Dale have scheduled June 2nd for Public Hearing. Richmond and Dresden have not selected dates but are encouraged to select dates of May 27, 28 or 29 so that RPC members can attend without conflict.
- 7. Committee Reports
None
- 8. Chair Reports
None
- 9. Future Agenda Topics
None
- 10. Adjournment

Gary Getchell **motioned** to adjourn at 6:55 p.m. Cindy McPherson **seconded** the motion, **voted in favor unanimously.**

Respectfully Submitted,
Donald L. Siviski, RPC Secretary

KIDS Kennebec Intra-District Schools

April 15, 2008 5:30 P.M. Hall-Dale Elementary School

Present: Chair O'Neil LaPlante, Vice-Chairman Mike Rogers, Nancy Jodoin, John Armentrout, John Ottum, David Lyal (Alt.), Gary Getchell, Pam Longfellow and Rich Howard (Alt.)

Absent: Michaela Loisel, Cindy McPherson, Doug Averill, Mary Gleason, Seth Goodall, Doug Ludewig, Jim Grandahl and Nadine Barnard

Also attending: Rick Cote, Martha Witham, Steve Philbrook, Mike Burnham, Don Siviski

1. Chairman O'Neil LaPlante declared a quorum and called the meeting to order at 5:43 P.M.
2. Rich Howard **motioned** to accept the minutes of the KIDS-RPC meeting of 3/31/08 and 4/9/08. David Lyal **seconded** the motion, **voted in favor unanimously.**
3. Adjustments to Agenda
Item 6.2.b. deleted.
4. Public Comment on Agenda Items
None
5. Old Business
 - 5.1 Drummond Woodsum MacMahon Law review of Reorganization Plan (4/8/08)
 - 5.2 DOE review of the Reorganization Plan (4/14/08)
6. New Business
 - 6.1 Recommendations for edits to Reorganization Plan
Vice-Chair Mike Rogers **motioned** to accept the Plan as amended. John Ottum **seconded** the motion, **voted in favor unanimously.**
 - 6.2 Transition Team/RPC membership decisions and work focus
 - a. Item #12 from Plan
 - b. Item #13 A from Plan – deleted
 - 6.3 Special Ed. Collaborative progress to date
Martha Witham updated the RPC on the Special Education Collaborative of shared services for FY'09.
7. Committee Reports
 - 7.1 Public Education/Relations recommendation for Public Hearings
Nancy Jodoin outlined some of the activities planned: mass mailing week of May 19th, radio/TV, newspaper, placards, new Powerpoint.
8. Chair Reports
Vice-Chair Mike Rogers outlined the activities Monmouth was pursuing and the flier that was distributed to residents.
9. Future Agenda Topics
April 30th and May 14th
10. Adjournment
Vice-Chair Mike Rogers **motioned** to adjourn at 7:30 p.m. Gary Getchell **seconded** the motion, **voted in favor unanimously.**

Respectfully Submitted,
Donald L. Siviski
RPC Secretary

KIDS Kennebec Intra-District Schools

April 30, 2008 5:30 P.M. Hall-Dale Elementary School

Present: Chair O'Neil LaPlante, Vice-Chairman Mike Rogers, David Lyal (Alt.),
Cindy McPherson, John Ottum, John Armentrout, Gary Getchell

Absent: Michaela Loisel, Doug Averill, Mary Gleason, Seth Goodall, Doug
Ludewig, Jim Grandahl, Nadine Barnard Nancy Jodoin, Pam Longfellow
and Rich Howard (Alt.)

Also attending: Jake Clockadile, Martha Witham and Don Siviski

1. Chairman O'Neil LaPlante called the meeting to order at 5:45 P.M. and in the absence of a quorum declared the meeting open for discussion with no formal action permitted on any item.
2. Topics of discussion included:
 - a. Department of Education approval letter of the "Plan" to reorganize
 - b. Penalties listed in the "Plan" as recommended by the DOE Reorganization Team are amended by the RSU attorney and DOE Finance Department. The amounts listed on the Referendum Question are the official amounts.
 - c. Cindy McPherson reported on the activities of the Public Education/Relations Committee which included a bulk mailing to all communities and a new Powerpoint. Discussion evolved around the timing of the mailing and was recommended to be ready for duplication and local mailing by the 12th of May since the previous mailing was held in the Portland Post Office for 7 days and did not arrive to area residents in a timely manner. It was also recommended that each SAU process its own mailing to expedite delivery.
 - d. An interactive spreadsheet was projected on a large screen so that the committee could realize the interdependency of property values, student population, subsidy, additional local assessments, percent of EPS, mil rate and total local share. It was recommended to start any presentation of these numbers with the data of the enacted Ed 279 DOE subsidy report and expected budgets. An explanation of each category also needs to be articulated without educational jargon.
 - e. An administrative structure for the internal governance of the district has been drafted and will be presented at the next meeting.
 - f. During the development of the "Plan" the RPC approved the Central Office site for the new RSU to be located at the current Hall-Dale Central Office location. Investigations and inquiry regarding acquiring the state-owned building at no cost and as an incentive to citizens to approve the regionalization plan have begun.
 - g. May 13 and May 20 are the next RPC/Transition Team meeting dates.

The meeting adjourned at 7:15 P.M.

Respectfully Submitted,
Donald L. Siviski
RPC Secretary

8.0 SUPERINTENDENT'S REPORT

8.1 Resignation(s)

The Superintendent reported on the following resignation.

- Jane Bouchard, HDES, Title One Ed. Tech. I

8.2 New Hires, Transfers, Newly Appointed Personnel

The Superintendent reported on the following new hire.

- Wendy Greenleaf, HDHS, JV Field Hockey Coach

8.3 May and June Calendars of Board Events, Enrollment and Financial Report

8.4 Executive Session [1 MRSA § 405 (6)(D)] – Negotiations

Director Dan Shagoury **motioned** to enter Executive Session as outlined in 1 MRSA § 405 (6)(D) for the purpose of negotiations.

Attending: 4 Board Members, Superintendent and Gary Getchell

Director Pam Longfellow **seconded** the motion, **voted in favor 4-0.**

Time in: 6:25 p.m.

Chair Michaela Loisel declared the Board of Directors officially out of Executive Session and entered public session at 6:46 p.m.

Action taken: None

9.0 ITEMS FOR FUTURE MEETINGS

10.0 ADJOURNMENT

Director Dan Shagoury **motioned** to adjourn the meeting at 6:47 PM. Director Pam Longfellow **seconded** the motion, **voted in favor 4-0.**

Respectfully Submitted,

Donald L. Siviski
Superintendent of Schools

DLS/src