

**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 16
BOARD OF DIRECTORS**

DATE: WEDNESDAY, JULY 9, 2008
PLACE: HALL-DALE ELEMENTARY SCHOOL LIBRARY
TIME: 5:30 PM

PRESENT: Chair Michaela Loisel, Vice-Chair Linda Leet, Director Jon Lambert,
Director Pam Longfellow, Dresden Director Gary Getchell and
Student Rep. Snædís Valsdóttir

MEMBER(S) ABSENT: Director Laura Harper, Director Dan Shagoury and Chelsea Board Rep.
Adelaide Chapman

ALSO PRESENT: Donald Siviski, Secretary [Superintendent of Schools]
Christine Chamberlain, HDES, Principal
Steven Lavoie, HDMS/HDHS, Principal
Gordon Murray, Director of Buildings and Grounds
John Armentrout, Director of Information Technology
Dylan Sirois
Jennifer Paisley

GUEST(S): Deb Large, Chris Ellis, Rick McKenna, Gene Moreau, Russ Hubbard, Students Brad
Longfellow and Tracey Pollis, 10 guests

1.0 ROLL CALL/DECLARATION OF A QUORUM

Chair Michaela Loisel declared a quorum present and called the meeting to order at 5:33 PM.

2.0 ACTION ON MINUTES OF REGULAR BOARD MEETING OF JUNE 11, 2008

Director Linda Leet **motioned** to approve the minutes of the regular board meeting of June 11,
2008. Director Jon Lambert **seconded** the motion, **voted in favor 4-0.**

3.0 ADJUSTMENT(S) TO AGENDA

Move 6.9 to 8.11
Add Jennifer Paisley to Item 6.2.
Add Stephen Acedo to Item 8.2.

4.0 PUBLIC COMMENT

- 4.1 Welcome Student Rep. Snædís Valsdóttir
- 4.2 Commissioner's Recognition of RSU Referendum Approval
Director Linda Leet expressed thanks to the Superintendent for leadership toward the
successful Referendum.
- 4.3 Public Comment on Agenda Items
Chris Ellis, Russ Hubbard and Rick McKenna spoke in regard to the Board's decision to
award a Snowplowing/Sanding contract to a non-lowest bidding vendor.

5.0 OLD BUSINESS

None.

6.0 NEW BUSINESS

6.1 Resignation(s) and Retirement

- Rebecca Dow, HDES, Art Teacher
- Carl Peterson, HDHS, 50% Physical Education Teacher

Director Linda Leet **motioned** to approve the resignations of Rebecca Dow and Carl Peterson. Director Pam Longfellow **seconded** the motion, **voted in favor 4-0.**

6.2 Nomination(s)

- Jane Higgins – Transfer from MS Art to HS Art
- Jennifer Paisley, HDMS, Art Teacher

Director Linda Leet **motioned** to approve the transfer of Jane Higgins to the art teacher position at Hall-Dale High School and the Superintendent's nomination of Jennifer Paisley as the new art teacher at Hall-Dale Middle School. Director Jon Lambert **seconded** the motion, **voted in favor 4-0.**

6.3 Implementation Team – Ad Hoc Committee

Director Jon Lambert **motioned** to approve the Superintendent's and Principals' recommendation or the following nominees for the Board Ad Hoc Implementation Team:

- Steve Lavoie and Don Ferrara (Adm.)
- teachers Elizabeth Ladner (7th grade), Rob Kennedy (8th grade), John Stivers (9th grade) and Gary Chapin (DCLT)
- students (4) in grade 7, grade 8, Snædís Valsdóttir (grade 12) and Dylan Sirois (grade 12)
- Farmingdale parents Dana Perkins and Kendra Guiou
- Hallowell parents Betsy Sweet and Pamela MacDonald in shared position and Sarah McNaughton (Leanne Bond and Todd McFarlane will be asked to participate as Hallowell resident alternates.)

Director Linda Leet **seconded** the motion, **voted in favor 4-0.**

6.4 Music Trip, HDHS

Students Brad Longfellow and Tracey Pollis presented the High School Music Trip information to the Board.

Director Jon Lambert **motioned** to approve the High School Music Trip. Director Pam Longfellow **seconded** the motion, **voted in favor 4-0.**

6.5 Acceptance of Lucie D. Smallidge estate gift to HDHS Music Program

Director Linda Leet **motioned** to approve the acceptance of \$4,050.16 for the HDHS music program from the estate of Lucie D. Smallidge. Director Jon Lambert **seconded** the motion, **voted in favor 4-0.**

6.6 Simmons Expenditure

Director Linda Leet **motioned** to approve the Simmons Fund Advisory Committee's request to refurbish the track, repair the tennis court, install a deck adjacent to the concession stand to traverse wet ground, purchase two scoreboards and set aside funds for a design of a fitness center, (involving the Buildings and Grounds Committee in the design). Director Jon Lambert **seconded** the motion, **voted in favor 4-0.**

- 6.7 Cost Centers – Transfer FY’08
 Director Jon Lambert **motioned** to approve the transfer \$99,000 from Instructional to Operations and Maintenance and the transfer \$58,000 from Instructional to Transportation to cover the unanticipated increase in costs of oil and diesel and to the cost of medical bills relating to a spectator’s fall from the bleachers at the Middle School and the replacement of wooden bleachers. Director Linda Leet **seconded** the motion, **voted in favor 4-0.**
- 6.8 Awarding of Bid for Rubbish Removal
 Director Jon Lambert **motioned** to approve the Superintendent’s recommendation to award the Rubbish Removal contract to Riverside Disposal. Director Linda Leet **seconded** the motion, **voted in favor 4-0.**
- 6.9 Executive Session [1 MRSA § 405 (6)(D)] – Negotiations
 Moved to 8.11

7.0 COMMITTEE REPORTS

- 7.1 Inter District Relations Committees
- 7.1a Dresden School Committee Report – Gary Getchell
 Gary Getchell reported that a consolidation update was presented at the Dresden Town Meeting and Negotiations with teachers has concluded with a contract.
- 7.1b Chelsea School Committee Report – Adelaide Chapman
- 7.2 Simmons Fund Advisory Committee – 6/18/08
 Present: Voting Members: Board Rep. Linda Leet, Boosters President Ruth LaChance, Teacher Peter Johnson, District Administrator Gordon Murray and Superintendent Don Siviski
- Absent: Principal Steve MacDougall, Hallowell and Farmingdale Parent Reps. and Coach Tim Johnson
1. The Committee reviewed membership on the Advisory Committee and decided to fill the vacancies for September.
 2. Estimates for refurbishing the “track” surface were obtained from Maine Tennis and Track and the Committee recommended work to be completed this summer.
 - a. patch worn areas on track and high jump area, shrinkage to existing patches \$2,500
 - b. repaint and reline track (normal maintenance every 5-7 years) \$17,150

[Asphalt paving of runway extension (\$11,007.50) and surfacing it with a rubberized track (\$5,640) will be considered when the track surface needs to be replaced.]

Resurfacing the track will require that the area be restricted from any use by community or sports teams for at least one week. Public notification will be processed when the contractor determines a week schedule.
 3. The Committee reviewed its (1/3 repair/renovate, 1/3 long-range goal, 1/3 team needs) allocation decisions for this year’s funds.

Track (repair renovate)	\$19,650 (up to)
Scoreboards (team needs)	\$ 4,000 (up to)
Boardwalk access (repair/renovate)	\$ 2,000 (up to)
Fitness Center (long-range goal)	\$24,000 (up to)
Tennis Court patch (repair renovate)	\$ 500 (up to)

Therefore, it is assumed that (depending on receipt of dividends in July) \$20,000 exists for team needs. The Athletic Director will be consulted for recommendations. It is also assumed that the 1/3 allocations for repair/renovation and long-range goals are expended.

The Committee also focused on the development of a “master” grounds (sports field) plan. Given the new field area being available for use this fall it is now time to decide on its long-term use as practice area or as the new location for softball and field hockey games location.

4. The meeting adjourned at 6:45 p.m.

7.3 KIDS RPC – 6/12/08
June 12, 2008 5:30 P.M., Hall-Dale Elementary School

Present: Chair O’Neil LaPlante, John Armentrout, David Lyal (Alt.), Cindy McPherson, Jim Grandahl, Gary Getchell, Pam Longfellow, Dan Shagoury (Alt.), Rich Howard (Alt.) and John Ottum

Absent: Vice-Chairman Mike Rogers, Doug Averill, Nancy Jodoin, Seth Goodall and Mary Gleason, Michaela Loisel and Nadine Barnard

Also attending: Rick Cote, Martha Witham, Don Siviski and Jake Clockedile

1.0 CALL TO ORDER

Chair O’Neil LaPlante declared a quorum present and called the meeting to order at 5:35 p.m.

2.0 ACTION ON MINUTES

There were no minutes to approve.

3.0 ADJUSTMENT(S) TO AGENDA

Item 6.7 was added as information Request for Legal Expense Funds.

4.0 PUBLIC COMMENT

No Public Comment.

5.0 OLD BUSINESS

5.1 The Committee was reminded of the resources posted on the DOE Web Site and encouraged to visit the site to stay current.

5.2 The Committee was requested through the Superintendent’s Office to forward “approved budget” amounts to John Armentrout so that an accurate hypothetical RSU budget scenario can be created.

5.3 Request by the RPC for the transfer of State owned 7 Reed Street to become the Central Office of the RSU has been met with bureaucratic protocol in the form of an RFQ this summer.

6.0 NEW BUSINESS

6.1 The Committee reviewed the results of the Reorganization Referendum.

	<u>Yes</u>	<u>No</u>
Dresden	322	82
Farmingdale	329	66
Hallowell	510	102
Monmouth	560	220
Richmond	<u>490</u>	<u>120</u>
	2211 (78.94%)	590 (21.06%)

The Committee reflected upon actions that contributed to the positive result and developed the following list.

1. Two rounds of public hearings (8 meetings)
2. Two bulk mailings to 14,000 residents
3. Representative reports to constituent groups
4. Aura of compatibility (Superintendents, Boards and Reps.)
5. Positive attitude “make it work for kids”
6. “Want to” versus “Have to” from January ’07 through June ’08
7. Attention caused by non-contiguity of RSU
8. Visibility and presentation at school events
9. A “refined” message without educational jargon i.e. local required tax vs. foundation allocation
10. Enthusiasm to keep it going
11. Continued goal of frequent newsletters
12. Realization of shared services and expertise

6.2 John Ottum **motioned** to accept the Administrative flow chart as amended for planning purposes. Cindy McPherson **seconded** the motion, **voted in favor unanimously.**

6.3 John Ottum **motioned** to establish four working sub committees within the transition team to include: 1. Central Office, 2. Curriculum, Assessment and Instruction, 3. Buildings and Grounds, Food Service and Transportation, 4. Information and Communication Technology, as well as to receive periodic updates from the Superintendents regarding the Special Education Director collaborative agreement. Gary Getchell **seconded** the motion, **voted in favor unanimously.**

6.4 The Committee selected July 23rd for the four SAU School Boards to hold a Joint Board meeting to interview and elect and hire an Election Secretary for the selection of Directors of the KIDS RSU on November 4, 2008.

Superintendents were asked to solicit able and knowledgeable candidates to correctly manage the process and present two finalists at the Board meeting on July 23rd at 6:30 in the Hall-Dale Elementary School cafeteria.

- 6.5 According to the DOE approved Reorganization Plan for KIDS RSU contained in Article No. 9 A Transition Plan and Timetable for the KIDS “The Regional Planning Committee would officially be dissolved upon successful referendum results.” Given the successful results of the June 10th referendum in all five towns the Regional Planning Committee is officially dissolved at the conclusion of the meeting and the Transition Team will assume responsibility of continued preparation for the RSU and new School Board arrival.
- 6.6 The Committee agreed that a vacation period should be considered and that the next meeting of the Transition Team should occur in August.
- 6.7 With an accumulated account of \$3500 for legal fees the Committee agreed to request reimbursement of \$2500 for RPC expenses from the DOE. The additional amount would then be equally distributed (25% for each SAU) and once again be reimbursed by the DOE from the \$2500 per SAU that has been reserved for such needs.

7.0 COMMITTEE REPORT(S)
None.

8.0 CHAIR AND VICE-CHAIR REPORT
Facilitator Jake Clockedile commended the group on its successful journey and referendum.

- 8.1 With a balance of \$2.76 for RPC expenses, mileage reimbursements will not be available to RPC members.

9.0 FUTURE AGENDA ITEM(S)

The Transition Team will need to articulate expectations and timelines for each Administrative Sub Committee so that an effective and efficient structure is recommended to the RSU Board of Directors.

The DOE has tentatively set June 18th for a brief press conference / congratulations to the RPC for the successful referendum. The meeting will be held at 10:00 a.m. in our usual meeting place at Hall-Dale Elementary School.

Local legislators, the Commissioner and the entire RPC is invited to attend. If you can take an early lunch that day to attend the 30 minute ± event it would be greatly appreciated.

O’Neil and Mike will be asked to speak about “what made it so successful” (3 minutes each) and the Commissioner will then extend her commendations to the RPC. Legislators may wish to also speak but the whole event should not consume more than one half hour.

A celebration cake and beverage will also be provided (from our \$2.76 balance?).

10.0 ADJOURNMENT

John Ottum **motioned** to adjourn at 6:55 p.m. Jim Grandahl **seconded** the motion, **voted in favor unanimously**.

- 7.4 Buildings & Grounds Committee – 5/28/08
MSAD #16 Central Office 5:30 PM
Present: Committee Chair Jon Lambert, Director Dan Shagoury and
Director Linda Leet
Also Present: Director of Buildings and Grounds Gordon Murray,
Superintendent Don Siviski and Chris Ellis

Committee Chair Jon Lambert welcomed everyone to the meeting and then asked Chris Ellis to share his concerns with the Committee. Mr. Ellis stated that he believed his performance to have been commendable and didn't understand why he was denied the bid award. He further stated that he performed additional work without additional expense. Mr. Murray shared his concerns to have been repeated requests to address inadequacies and outlined ten such documented communications. Mrs. Leet shared her perspective about repeated safety concerns at both school sites (lack of sanding, lack of snow removal, etc.). Mr. Lambert shared concerns about traffic patterns that were impaired repeatedly by lack of snow removal at both campus locations.

The Buildings and Grounds Committee agreed to bring the discussion to the full board in July while they continue to support their original decision to award the contract to GrayBar.

The meeting was adjourned at 6:15 p.m.

8.0 SUPERINTENDENT'S REPORT

- 8.1 Resignation(s)
The Superintendent reported on the resignation of Amelia Clukey, a Spec. Ed. Tech. at Hall-Dale Elementary School.
- 8.2 New Hires, Transfers, Newly Appointed Personnel
The Superintendent reported on the hiring of Stephen Acedo, HDHS, Varsity Boys Soccer Coach.
- 8.3 Team Hall-Dale Plaques
- 8.4 State Board Meeting 7/9/08 (p.m.)
- 8.5 July 23 Quorum – ES 6:30
- 8.6 Retreat – Board and Administrative Team – Goals '09 (August 20th)
(Board Goals / Administrator Goals / Teacher Goals)
- 8.7 Right to Know Law – Required training of all Board Members by 11/1/08
- 8.8 SST Course August 19th and 20th
- 8.9 Organizational Chart – RSU Planning
- 8.10 July and August Calendars of Board Events and Financial Report
- 8.11 Executive Session [1 MRSA § 405 (6)(D)] – Negotiations
Director Linda Leet **motioned** to enter Executive Session as outlined in 1 MRSA § 405 (6)(D) for the purpose of discussion regarding negotiations. Director Jon Lambert **seconded** the motion, **voted in favor 4-0**.
Attending: Board and Superintendent
Time in: 7:07 p.m.
Time out: 7:23 p.m.
Action Taken: None

9.0 ITEMS FOR FUTURE MEETINGS

- Pre-K and Kindergarten Numbers
- English Language Arts Curriculum Revisions – August 6th

10.0 ADJOURNMENT

Director Linda Leet **motioned** to adjourn the meeting at 7:24 PM. Director Jon Lambert **seconded** the motion, **voted in favor 4-0.**

Respectfully Submitted,

Donald L. Siviski
Superintendent of Schools

DLS/src