

**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 16  
BOARD OF DIRECTORS**

**DATE:** WEDNESDAY, JANUARY 10, 2007  
**PLACE:** HALL-DALE ELEMENTARY SCHOOL LIBRARY  
**TIME:** 5:30 PM

**PRESENT:** Chair Jon Lambert, Vice-Chair Michaela Loisel, Director Tom Austin,  
Director Linda Leet, Director Dan Shagoury, Dresden Director Gary Getchell and  
Student Rep. Frances Harlow

**MEMBER(S) ABSENT:** Director Laura Harper

**ALSO PRESENT:** Donald Siviski, Secretary [Superintendent of Schools]  
Christine Chamberlain, HDES, Principal  
Steven Lavoie, HDMS, Principal  
Stephen MacDougall, HDHS, Principal  
Brenda Joseph, Director of Special Education  
Gordon Murray, Director of Buildings and Grounds  
John Armentrout, Director of Information Technology  
Ai Ozaki, Amity Intern  
Athletic Directors Tim Johnson and Tim Soule  
Hallowell Police Chief Eric Nason  
Reserve Police Officer Marcus Neidner  
Senator Earle McCormick

**GUEST(S):** Art Curriculum Team Members: Elizabeth Arno, Rebecca Dow,  
Judy Skehan, Jane Higgins and Jeff Smith

**\*\*\* Welcome and Introduction of Gordon Murray as MSAD #16's new Director of Buildings and Grounds \*\*\***

**1.0 ROLL CALL/DECLARATION OF A QUORUM**

Chair Jon Lambert declared a quorum present and called the meeting to order at 5:32 PM.

**2.0 ACTION ON MINUTES OF REGULAR BOARD MEETING OF DECEMBER 6, 2006 AND THE SPECIAL BOARD MEETING OF DECEMBER 20, 2006.**

Director Dan Shagoury **motioned** acceptance of the minutes of the regular Board of Directors meeting of December 6, 2006 and the Special Board Meeting of December 20, 2006. Vice-Chair Michaela Loisel **seconded** the motion, **voted in favor 4-0.**

**3.0 ADJUSTMENT(S) TO AGENDA**

The Board of Directors approved the following adjustments to the agenda:

- Add Resignation to 6.1.
- Add Nomination to 6.2.
- Add 8.5 – Discussion.

#### 4.0 PUBLIC COMMENT

4.1 Commendation for Dan Shagoury  
Chair Jon Lambert presented former Chair Dan Shagoury with a commendation plaque for his service as Board Chair last year.

4.2 Amity Scholar Introduction and Welcome  
Principal Christine Chamberlain introduced Amity Intern Ai Ozaki to the Board of Directors.

Chair Jon Lambert presented her with a “welcome” gift on behalf of the greater Hall-Dale community.

4.3 Public Comment of Published Agenda Items  
None.

#### 5.0 OLD BUSINESS

None.

#### 6.0 NEW BUSINESS

6.1 Resignation(s) and Retirement  
- Faith Madore, HDMS, Special Ed. Teacher (Retirement)  
- Pam Bonney, District Librarian (Resignation)

Director Tom Austin **motioned** acceptance of the retirement of Faith Madore and the resignation of Pam Bonney. Director Linda Leet **seconded** the motion, **voted in favor 5-0.**

6.2 Nomination(s)  
Joanna Bachelder, HDMS/HS, Librarian

Director Dan Shagoury **motioned** acceptance of the Superintendent’s nomination of Joanna Bachelder as the District’s new Librarian. Vice-Chair Michaela Loisel **seconded** the motion, **voted in favor 5-0.**

6.3 Leave of Absence – Nancy Stetson

Director Tom Austin **motioned** approval of the leave of absence request from Nancy Stetson. Director Dan Shagoury **seconded** the motion, **voted in favor 5-0.**

6.4 Mowing Bid – Gray Brothers

Director Linda Leet **motioned** approval of the bid for field mowing and the issuing of a three-year contract to Gray Brothers. Vice-Chair Michaela Loisel **seconded** the motion, **voted in favor 5-0.**

6.5 1<sup>st</sup> Reading of Policy KE – Public Concerns and Complaints

Director Tom Austin **motioned** approval of the 1<sup>st</sup> reading of Policy KE – Public Concerns and Complaints as amended. Director Dan Shagoury **seconded** the motion, **voted in favor 5-0.**

Letter of Agreement 2006 – Union 132 and Union 133 Students

Director Linda Leet **motioned** approval of the Letter of Agreement 2006 for Union 132 and Union 133. Vice-Chair Michaela Loisel **seconded** the motion, **voted in favor 5-0.**

6.6 Art Curriculum

Vice-Chair Michaela Loisel **motioned** approval of the Art Curriculum. Director Dan Shagoury **seconded** the motion, **voted in favor 5-0.**

6.7 Athletic Directors: Program Update – Tim Johnson and Tim Soule

Athletic Directors Tim Johnson and Tim Soule updated the Board on the number of students participating on Fall and Winter teams at the High School and Middle School and a report on the annual challenges of finding coaches and referees and sharing gym and field space.

6.8 School Resource Officer: Program Discussion – Dan Shagoury and Steve MacDougall

Principal Steve MacDougall and the Board members shared their thoughts and concerns regarding a School Resource Office Program at the High School.

The Board directed the Superintendent and Principal to solicit a response from the City Council and to include the request for a School Resource Officer on the February Board agenda for a vote.

## 7.1 COMMITTEE REPORT(S)

7.1 Dresden School Committee Report – Gary Getchell

Dresden School Board Chair Gary Getchell outlined activities at Dresden Elementary School and with the School Committee:

- A very active basketball program has started.
- Board meetings have moved to Monday evenings (3<sup>rd</sup> Monday).
- The Superintendent Evaluation instrument is being rewritten.
- Math and Science Curriculums are being aligned with MSAD #16.
- Financial relationships with MSAD #16 are improving.
- A 5, 10-20 year plan is being developed for Dresden.
- An ed. tech. was hired for grade 2 to address the large population.
- The parent group organized to improve relationships between bus drivers and students.

7.2 DCLT – 12/7/06

Attending: Brenda Dalbeck, Truax McFarland, Jean Ambrose, Joe Viselli, Gary Chapin, Allison Waterbury, Jane Higgins, Chris Chamberlain, Cindy McLean

*How's it going? (or, "My trip to a colleague's classroom, and what I saw there.")* So far 7 out of 8 members have made visits to a colleague's classroom. Many reported the result was a positive learning experience, some saw connections between the curriculums with what was happening in the classroom. An e-mail will be sent to all teachers to encourage classroom visits with a list of things to look for attached.

*How about our goals?* (Two assessments per content area, per subject area) Gary asked each member to find out from our teams how many assessments have been given. The teams need to do this by the next meeting.

*DCLT Recalibration:* Chris shared a slide show about curriculum and leadership based on some conferences she had recently attended. After discussing the information the team determined that future meetings will focus on standard based reporting systems and assessment.

Next meeting: January 18, 2007

Discussion will take place in the area of assessment and the differences between 14 vs. 2, formative vs. summative assessments, and the Fullan book.

7.3 Building & Grounds, Food Service and Transportation Comm. – 12/13/06

Central Office 5:00 PM

Present: Committee Chair Jon Lambert, Director Dan Shagoury, Director of Buildings & Grounds Jim Goulet and Superintendent Don Siviski

Absent: None

Director of Buildings and Grounds Jim Goulet updated the Committee on the status of the Athletic Field Mowing bids and a recommendation to ask the Board of Directors to approve a three-year contract with Gray Brothers Ground Care, Inc. as the lowest bid contractor.

Jim updated the status of the Hall-Dale Elementary School and Hall-Dale High School punch list and warrantee periods as well as activities currently scheduled. The new Director of Buildings and Grounds will be asked to review the list with Jim.

A listing of future projects was also presented and discussed which would represent Phase II and Phase III at Hall-Dale High School as well as Simmons Fund projects which are currently being evaluated by an engineer.

Concerns from administrators about the standard of care at the buildings were shared which will be addressed partially by the employment of a full-time custodian position. It will also be a priority for the next Director of Buildings and Grounds to address.

The meeting adjourned at 6:15 p.m.

- 7.4 Policy and Personnel Committee – 12/20/06  
 MSAD #16 Central Office 5:30 PM  
 Present: Committee Chair Michaela Loisel, Director Laura Harper and  
 Superintendent Donald Siviski  
 Absent: None
1. The Committee reviewed the changes made to Policy KE – Public Concerns and Complaints and approved them for a 1<sup>st</sup> Reading by the full Board. Re: Align policy with sub committee review and recommendation for action to full Board.
  2. Union 132 (Chelsea, Jefferson and Whitefield) has been utilizing the course syllabus and staff review of Hall-Dale High School courses for students in their alternative education program. Now that Chelsea has contracted for educational services of its secondary students a side agreement was proposed to service students from Jefferson and Whitefield in the Alternative Education program. The committee reviewed the “letter of Agreement” and present it for full Board review and approve.
  3. The meeting adjourned at 6:00 p.m.

- 7.5 Policy and Personnel Committee and Buildings & Grounds, Food Service & Transportation Committee Meeting  
 MSAD #16 Central Office December 20, 2006 – 6:00 PM  
 Present: Policy & Personnel Committee Chair Michaela Loisel, Director Laura Harper  
 B&G, FS and Trans. Committee Chair Jon Lambert, Director Dan Shagoury  
 Director Linda Leet and Superintendent Donald Siviski  
 Absent: None

1. The Superintendent reviewed the interview process and the questions posed for the evening’s interviews.
2. Interview of candidate Peter McPherson was conducted from 6:05 to 6:30.
3. Interview of candidate Gordon Murray was conducted from 6:40 to 7:10.
4. The Superintendent shared results of the Screening Committee recommendations (Steve Lavoie, Christine Chamberlain, Vicki Raymond, Carroll Williams and Steve Beaulieu) and reference checks.
5. The meeting adjourned at 7:25 p.m.

**8.0 SUPERINTENDENT’S REPORT**

- 8.1 Resignation(s)  
 The Superintendent reported on the following resignation:  
 - Lucille Switter, HDHS/MS, Food Service Worker
- 8.2 New Hires, Transfers, Newly Appointed Personnel  
 The Superintendent reported on the following new hires and newly appointed personnel:  
 - Michael Cloutier, HDES, Custodian I  
 - Kwai Lui, HDHS, Part-time Custodian I  
 - Brenda Buck, HDES, Food Service Worker

- Sondra Wright, HDES to HDHS/MS, Food Service Worker
  - Joan Beaulieu, HDHS/MS, Food Service Worker
  - Charles Guerette, HDMS, Ice Hockey Coach
  - Susan Browne, HDMS, Mentor for Shasta Beane
- 8.3 Tuition Rates
- 8.4 January Calendar of Board Events, Enrollment Report, Financial Report
- 8.5 Governor's Consolidation Proposal – Discussion  
Director Dan Shagoury **motioned** acceptance of a position paper in opposition to the Governor's proposed consolidation plan. Vice-Chair Michaela Loisel **seconded** the motion, **voted in favor 5-0.**

## **9.0 ITEMS FOR FUTURE MEETINGS**

Administrator Evaluations – February 7<sup>th</sup> Executive Session

## **10.0 ADJOURNMENT**

Director Dan Shagoury **motioned** to adjourn the meeting at 7:52 PM. Director Tom Austin **seconded** the motion, **voted in favor 5-0.**

Respectfully Submitted,

Donald L. Siviski  
Superintendent of Schools

DLS/src