

**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 16
BOARD OF DIRECTORS**

DATE: WEDNESDAY, AUGUST 8, 2007
PLACE: HALL-DALE HIGH SCHOOL LIBRARY
TIME: 5:30 PM

PRESENT: Chair Jon Lambert, Vice-Chair Michaela Loisel, Director Tom Austin, Director Laura Harper, Dresden Director Gary Getchell and Student Rep. Dylan Sirois

MEMBER(S) ABSENT: Director Linda Leet and Director Dan Shagoury

ALSO PRESENT: Donald Siviski, Secretary [Superintendent of Schools]
Christine Chamberlain, HDES, Principal
Steven Lavoie, HDMS, Principal
Gordon Murray, Director of Buildings and Grounds

GUEST(S): None

1.0 ROLL CALL/DECLARATION OF A QUORUM

Chair Jon Lambert declared a quorum present and called the meeting to order at 5:45 PM.

2.0 ACTION ON MINUTES OF REGULAR BOARD MEETING OF JULY 11, 2007

Director Laura Harper **motioned** acceptance of the minutes of the regular Board of Directors meeting of July 11, 2007. Director Tom Austin **seconded** the motion, **voted in favor 4-0.**

3.0 ADJUSTMENT(S) TO AGENDA

Add 4.2 – Commendation for Margaret Yeterian and Joseph Viselli – Christine Chamberlain
Add 4.3 – Request for Parking Restriction

4.0 PUBLIC COMMENT

4.1 Public Comment on Published Agenda Items

4.2 Commendation for Margaret Yeterian and Joseph Viselli
Principal Chris Chamberlain commended Nurse Margaret Yeterian and Health Teacher Joe Viselli for their efforts in the instruction of health to elementary school students.

4.3 Request for Parking Restrictions
Farmingdale Constable Jeff Ellis presented a request for parking restrictions “12-5:00 a.m. within reason” at the High School and Middle School complex. The Superintendent will share the Board’s position with Constable Ellis.

5.0 OLD BUSINESS

6.0 NEW BUSINESS

6.1 Resignation(s) and Retirement

6.2 Nomination(s)

6.3 Oak Grove Grant

Director Tom Austin **motioned** acceptance of the Oak Grove Grant. Director Laura Harper **seconded** the motion, **voted in favor 4-0.**

7.0 COMMITTEE REPORT(S)

7.1 Dresden School Committee Report – Gary Getchell

Committee Chair Gary Getchell reported:

1. Dresden School Committee meeting voted to send a Letter of Intent to DOE including districts of Dresden, Richmond, Hall-Dale, Monmouth and any there-of Union 132.
2. Consolidation meetings on Thursday will conflict with Selectmen and College Course Instruction therefore consideration requested for alternate scheduling.
3. Request for funding to a parent with a child at Maine Math and Science School will be discussed at the next meeting.

7.2 Inter District Group Meeting – 6/28/07, 7/26/07 and 8/1/07

The Directors discussed representation of a Farmingdale and Hallowell Board member on the Regional Planning Committee.

Farmingdale Directors Tom Austin, Linda Leet and Jon Lambert will determine the representative and Hallowell Directors Dan Shagoury, Laura Harper and Michaela Loisel will also determine a rep. These reps. will meet with their Selectmen and City Council appointed reps. to select/invite a citizen representative (from each respective town/city).

A first Regional Planning Committee meeting is scheduled for August 23rd at 5:30 in the Hall-Dale Elementary School computer room.

COLLABORATIVE MEETING

MSAD # 16, DRESDEN, RICHMOND, MONMOUTH, UNION # 132

DATE: THURSDAY, JUNE 28, 2007

PLACE: HALL-DALE ELEMENTARY SCHOOL

TIME: 5:30 PM

PRESENT: MSAD # 16: Director Michaela Loisel, Director Tom Austin, and Superintendent Don Siviski
Dresden: Director Gary Getchell, Director Lorna MacKinnon, and Superintendent Richard Cote
Richmond: Director O’Neill LaPlante, Superintendent Martha Witham
Monmouth: Superintendent Steve Cottrell
Union # 132: Director Adelaide Chapman, Director Hillary Holmes, and Superintendent Frank Boynton
Representative Nancy Smith, Monmouth

Participants were presented with a packet of information recently received (6/26/07) at the Commissioner’s Conference which included:

- a. Summary of the Law Chapter 240
- b. School Administrative Reorganization PowerPoint
- c. Sample Financial Template
- d. Total EPS Allocation Distribution for RSU
- e. Educational Law Funding Implementation
- f. Guidelines for Reorganization Professional Learning Community
- g. Facilitator Options
- h. Reorganization Plan
- i. Alternate Reorganization Plan
- j. Notice of Intent

As participants reviewed the documents different interpretations arose and discussions evolved into obtaining a facilitator to assist the group. Rep. Smith was asked to obtain clarification of the interpretation of “rural” and the population density limitations from the Commissioner. Each participating district was asked to share their intent and outline how they thought their School Boards would vote for the “letter of intent”.

In summary, the group believes that:

- a. A similar educational ideology exists
- b. Three participating high schools are “above State average” SAT scores
- c. Potential exists to improve student services
- d. Potential exists to share expertise and resources
- e. Sense of trust amongst leadership continues
- f. Targeted savings can be achieved after initial consolidation start up costs have been realized

Each participating district will have taken formal steps toward a consolidation model by the next collaborative meeting, July 26th at 5:30 PM in the Hall-Dale Elementary computer room

The meeting adjourned at 7:20PM.

Respectfully submitted,
Donald L. Siviski, Superintendent of Schools

**COLLABORATIVE MEETING
DRESDEN, RICHMOND, MONMOUTH, UNION # 132, MSAD # 16**

DATE: THURSDAY, JULY 26, 2007
PLACE: HALL-DALE ELEMENTARY SCHOOL
TIME: 5:30 PM
PRESENT: Superintendent Frank Boynton, Superintendent Rick Cote, Director Gary Getchell, Superintendent Martha Witham, Director Jill Adams, Director O'Neil LaPlante, Superintendent Steve Cottrell, Superintendent Don Siviski, Director Michaela Loisel

1. Where are we in the process?

Each district described where they were in the process. Dresden, Richmond and Hall-Dale had taken Board position to merge with Union 132 and Monmouth while Union 132 stated that their concern about preserving school choice may cause them to reunite with the old Union 51 governance structure. Yet Jefferson may unite with Damariscotta and Boothbay. Monmouth announced that they were interviewing three possible combinations next week with a decision expected the first week of August.

Members attending the attorney sponsored workshop on July 25th reported to the group lessons learned and apprehensions shared about legislative amendments expected in the next session. Given the template shared with Superintendents at the Commissioner's Conference in June a financial projection was developed to assess what state subsidy would look like if the merger had occurred under the current subsidy allocations. Interestingly, participants in the current collaborative are well balanced between percentage of total students and percentage of total subsidy. The DOE web site contains frequently asked questions and state DOE

answers. Caution was expressed at accepting the accuracy of data created by others since one district experienced many incorrect data points being shared with others.

Letters of Intent have been approved by the Dresden, Richmond and Hall-Dale Boards to merge with Monmouth and any part thereof with Union 132 for the expressed reasons of improved student performance and fiscal efficiencies.

2. Next steps we should consider?

Some districts have formed Regional Planning Committees so others should catch-up and hold elected official meetings on August 9th so that all districts are on the same page in attendance and preparation for an August 23rd meeting of all participating consolidation districts at the Hall-Dale Elementary School at 5:30 pm. Therefore the next meeting of the collaborative will include an elected/appointed Board member from each town/district and an elected public official from each town and if possible a committee member from each participating town. If three such members as described in the law attended, (Dresden, Richmond, Farmingdale, Hallowell, Monmouth, Chelsea and Whitefield) a total of 21 people would start the formal consolidation process.

3. Letter of Intent and Request for Facilitator

Much discussion has occurred over the last two months about the needs and qualifications of a facilitator. Given a review of the current published listing on the DOE site and discussions with alleged potential future facilitators contact was made with a yet to be trained facilitator who agreed at the July 25th conference to accept the collaborative request. Jake Clockedile has been a superintendent and consultant at Maine School Management Association and is very proficient in communicating with the public in preparation for referendum results.

4. Fall agenda and priorities set towards the December report to the Commissioner

Participants want to "get started"; "work through differences"; "improve educational performance and fiscal efficiencies"; "do it right the first time around by waiting for amendments to the law in the next legislative session"; "discover problems that need legislative amendments"; "maintain individual town identities while merging the business side of education without adverse affects to current employees".

The meeting adjourned at 6:30 and the request for a facilitator was completed and faxed to the DOE at 7:00 pm.

Respectfully submitted,
Donald L. Siviski

COLLABORATIVE / MTG. WITH MONMOUTH REG. PLANNING COMM.

DATE: WEDNESDAY, AUGUST 1, 2007

PLACE: MONMOUTH ACADEMY

TIME: 6:30 PM

PRESENT: Hall-Dale: Vice-Chair Michaela Loisel, Director Linda Leet and Supt.
Donald Siviski

Dresden: Chair Gary Getchell and Supt. Rick Cote
Richmond: Chair Jill Adams, Director O'Neil LaPlante and
Supt. Martha Witham
Monmouth: Chair Mike Rogers, Director Rick Howard, Director Doug
Beck, Director Tracey Woodman, Citizen Dave Walker, HS Principal
Mike Burnham, Principal Deb Emery, Supt. Steve Cottrell, Teacher
Nancy Ludwig

All participating districts were asked to respond to the following prompts posed by Superintendent Cottrell.

- Current Central Office staff and functions (Transportation, debt and assets, facilities, Special Ed., Maintenance)
- Implementation of Learning Results and other curriculum initiatives
- Recent Test Scores (five-year average)
- Staff Development / Professional Involvement
- Budget (Community Support / Board Support)
- Expectations from the consolidation
- Special programs you would hope to maintain
- Programs offered outside of the regular school day
- Potential for grant money
- Technology capacity

A very robust and passionate dialogue was conducted which concluded at 8:30 p.m. After summaries from each participant the meeting adjourned at 9:00.

Respectfully submitted,

Donald L. Siviski
Superintendent of Schools

8.0 SUPERINTENDENT'S REPORT

8.1 Resignation(s)

The Superintendent reported on the following resignations:

- Stacie Staniszewski, HDES, Special Ed. Tech.

8.2 New Hires, Transfers, Newly Appointed Personnel

The Superintendent reported on the following newly hired personnel:

- Anna Toothaker, HDES, Special Ed. Tech. II
- Sarah Ferguson, HDMS, Special Ed. Tech. III
- Dewey Hernandez, HDMS, Special Ed. Tech. II
- Cynthia Trapnell, HDHS, Special Ed. Tech. II
- Brant Miller, HDHS, Special Ed. Tech. II

8.3 Opening of School – Breakfast 8/30/07

8.4 August Calendar of Board Events, Financial Report

9.0 ITEMS FOR FUTURE MEETINGS

- MEA Reports
- Great Maine Schools Report

10.0 ADJOURNMENT

Director Tom Austin **motioned** to adjourn the meeting at 6:20 PM. Director Laura Harper **seconded** the motion, **voted in favor 4-0.**

Respectfully Submitted,

Donald L. Siviski
Superintendent of Schools